



City of Duluth
Planning Division

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City of Duluth
Heritage Preservation Commission
June 25, 2013 Meeting Minutes
Room 303 - Duluth City Hall

- I. Call to Order
Chairperson Woodward called to order the meeting of the Heritage Preservation Commission at 2:00 pm on Tuesday, June 25, 2013.
- II. Roll Call
Attending: Ken Buehler, Nicole Smith, Tom Vaughn and David Woodward
Absent: Kristi Johnson (Excused) & Patricia Mullins (Excused)
Staff Present: Jenn Reed Moses, Steven Robertson, Gaby Gerken and Cindy Stafford
Visitors: Robin Mainella – Duluth resident concerned about St. Peters Church
Jodi Broadwell – Board Co-Chair of Clayton Jackson McGhie Memorial
- III. Public Hearing
None
- IV. Consideration of Minutes
May 28, 2013, approved
MOTION/Second: Woodward/Vaughn
- V. Communications
 - A. Correspondence:
 - University has declined to participate in local landmark status.
 - Pastoret also, respectively, declined local landmark status.
 - St Peters Church – letter went to the bishop who declined the invitation to attend the HPC meeting.
 - B. Update on Carter hotel. The City Attorney is sending another letter. Allison asked the Committee for their input on mitigation.
- VI. Old Business
 - A. CLG Grant – Phase V. On August 5-9, 2013, interviews will be arranged. The contract will be approved at the end of August. Updates will be provided to the HPC members.
 - B. Proposed workshop with SHPO. Still tentatively in the fall.
 - C. Update on the Duluth area ethnographic study. No update has been received.
 - D. New Woodland Fire Station location – historic survey. Director Keith Hamre addresses the HPC. Chair David Woodward asks if there is a historic survey in the

works. Per Hamre, no, but he notes individual projects have been surveyed in the past. The existing Woodland Fire Hall may be considered for a historic survey, which is approximately 18 months out. Per Hamre the new proposed location for a new fire station is Woodland Avenue and Arrowhead Road. Three houses will be focused on for demo. The City Council must be involved before City owned properties are disposed of.

VII. Reports of Officers

- A. Planning Commission (past and future issues) - Patricia Mullins normally reports, but is absent. Steven Robertson gave a brief overview of June's Planning Commission meeting. A vacation of Weber Road was granted. Wade Stadium has been rezoned. In July, Bluestone Commons is on the agenda. Robertson invites the HPC members to attend the Planning Commission's July meeting, which is July 9, 2013, at 5:00 p.m. in the Council Chambers.

VIII. New Business

A. Pre-nominations:

- i. St. Peter's Church – Chair Woodward proposes a follow up letter to why the Bishop declined the HPC's invitation. Ken Buehler asks if we could invite someone further down in rank to attend in order to get the dialogue going. Per Chair Woodward, Father Petrich was included on the first letter. Moses asks what the HPC would like to convey in the second letter. Chair Woodward would like to convey that they are moving forward with the nomination with or without their participation. Per Moses, the likelihood of local landmark status approval without the owner's consent is not feasible. Per Chair Woodward, he feels the second letter should state the City's disappointment. Moses will discuss the issue with Hamre. Chair Woodward will forward a draft of the proposed letter to Moses before Friday when he leaves on vacation. The ultimate goal of the letter is to keep the dialog open.
- ii. Enger Tower (moved up in the agenda): proposed nomination for local landmark status. Kathy Bergen of the City of Duluth Parks and Recreation Department addresses the HPC, and is in support of landmark status designation. Chair Woodward discusses the steps involved, and an application form is given to Bergen. The form requires a historic narrative, along with a report of its historic significance. Bergen states her department is very busy, but will assign the project to an intern. After landmark status is granted, the HPC helps create a historic preservation plan. The plan helps to protect the landmark. Future modifications or rehabilitation will require a Certificate of Appropriateness, which is then reviewed for the HPC's consideration. Chair Woodward asks for a timeframe for when the application will be completed. Bergen thinks August or September is feasible.
- iii. Glensheen Mansion – no go at this point.
- iv. Fisheries Building – no go at this point.
- v. Clayton Jackson Mcghie – Jodi Broadwell visitor sitting in on the HPC meeting is introduced. Moses gives her the local landmark status handout and application form. The structure was erected in 2003. It is historically significant because it memorializes a lynching that happened in the 1920s. Per Chair Woodward, he advises the nomination be based on historic context, listing: local, regional and

national significance. The possible demo of the Carter Hotel could have a direct and indirect impact on the Memorial. Per Moses, she noted that two of the top 12 properties (Pastoret and Carter Hotel) are adjacent to the Memorial. The City owns the property. Robertson will identify a City contact person. Moses asks procedurally how a preservation plan is created. Per Chair Woodward a subcommittee could be designated.

vi. Memo from intern – adaptive re-use of churches. Gaby Gerken addresses the Commission. Interim or Special Use Permits could be obtained and used as a tool to allow adaptive reuse of unused churches. She is studying other communities and how they are preserving and reusing their buildings.

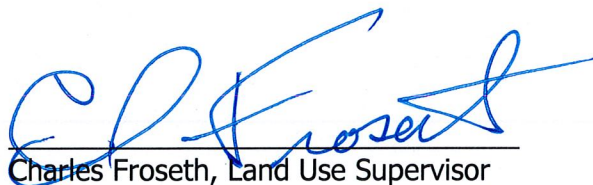
B. Media/publicity for nominations – per Moses, she requests a drafted letter in press release form, so City Communication staff can relay the information to the media. Nicole Smith will draft a letter, which will be announcing the HPC's top 12 local landmark designation list. Individual listings will not be announced until such time that the owner is notified.

C. Morgan Park signage project – tabled until next time.

IX. Adjournment

Meeting adjourned at 3:32 p.m.

Respectfully,



Charles Froseth, Land Use Supervisor